

ONES.

WE'RE
PUTTING
OUR MONEY
WHERE OUR
MOUTH IS.

Our Financial Guarantee Charter

We have the best systems, staff and record of any payrolling team in our industry. However we do recognise that occasionally mistakes can happen.

If the NES Global Talent contractor payments department make a mistake, we will rectify it immediately and pay you **£50 compensation**.

Timesheet Submission

All new starter contractor details must be sent in to the payroll department by the **12.00 Monday deadline** each week.

The deadline for all timesheets to be received for same-week payment is **14.30 Tuesday**.

What are you covered for?

- Late payments
- Incorrect amounts
- Missing expenses
- Correct currency

What are you not covered for?

- Late timesheets
- Fax/email transmission errors
- Sending your timesheet to the wrong number
- Illegible transmissions
- Force majeure

What do you need to do?

- Make sure you send your timesheets in on time
- Retain confirmation fax/email of submission
- Ensure you send your timesheets to the right place

Where should you send your timesheets?

Fax: **0161 233 0802**

Email: **timesheets@nesglobaltalent.com**

www.nesglobaltalent.com

 **NES**[™]
Global Talent